

Correct Forms of Address for Elected Officials

Governor

Official/Business Address

The Honorable (full name)
Governor of Texas
State Capitol
P.O. Box 12428

Salutation:

Dear Governor (last name):

Speaking to:

“Governor (last name)”

Lieutenant Governor

Official/Business Address

The Honorable (full name)
Lieutenant Governor of Texas
P.O. Box 12068
Austin, TX 79711-2068

Salutation:

Dear Governor (last name):

Speaking to:

“Governor (last name)”

Speaker of the House

The Honorable (full name)
Speaker of the House
Texas House of Representatives
P.O. Box 2910
Austin, TX 78768-2910

Salutation:

Dear Speaker (last name)

Speaking:

“Mr. Speaker”

State Senator

Official/Business Address

The Honorable (full name)
Texas Senate
P.O. Box 12068
Austin, TX 78711-2068

Salutation:

Dear Senator (last name)

Speaking to:

“Senator (last name)”

State Representative

Official/Business Address

The Honorable (full name)
Texas House of Representatives
P.O. Box 2910
Austin, TX 78768-2910

Salutation:

Dear Representative (last name)

Speaking to:

“Representative (last name)”